



BUCHANAN BARRY LLP
CHARTERED PROFESSIONAL ACCOUNTANTS

2024 CPA Coop Students

Buchanan Barry LLP – Calgary, Alberta

Buchanan Barry LLP has been in business for more than 60 years, providing its clients with outstanding service and its staff with an environment that promotes work-life balance. We encourage active living and strive to create an atmosphere that supports health and productivity.

We are looking for Coop Students who are looking to complete an 8 month coop work term and would like to join our mid-sized team beginning in either January 2024 or September 2024! The core skills and responsibilities of this position are:

- Preparation of files from start to finish including Compilation and Review engagements.
- Preparation of audit engagements with the assistance of senior staff
- Preparation of financial statements and disclosures, including in-depth proof reading
- Preparation and review of income tax returns at various levels
- Preparation and review of client letters
- Following up with clients regarding questions and to obtain outstanding information
- Preparation of personal tax returns during the T1 season
- Other related responsibilities, as assigned.

Requirements:

- Enrolled in the Business degree with major in Accounting
- Strong analytical and problem-solving skills
- Solid verbal and written communication skills
- Ability to prioritize and manage multiple tasks
- Proficient with Microsoft Office products especially Excel
- Strong work ethic, excellent communication and organizational skills; and
- Some working knowledge of bookkeeping software would be an asset.

We will offer hands-on practical work experience and direct support from every level of staff as you complete your work term. Our firm fosters true work-life balance with healthy doses of fun, time off and interesting and invigorating work.

If you would like to find a better fit to complete your articling period and believe we are the right environment to support you through your training, please submit your resume, a cover letter and a copy of your transcripts in confidence to: hr@buchananbarry.ca

**Please note that only those selected for an interview will be contacted.*