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**BUCHANAN BARRY LLP**  
CHARTERED PROFESSIONAL ACCOUNTANTS

**Staff Accountant**  
**Buchanan Barry LLP – Calgary, Alberta**

**Who** we are:

Buchanan Barry LLP has been in business for nearly 60 years providing our clients with outstanding accounting, assurance, tax and advisory services. We are a team of passionate accountants that are looking to help you grow as an accomplished, experienced and confident CPA. We are a different kind of accounting firm. We have an open door policy, managers who are enthusiastic about teaching, flexible work schedules and our people are the most important assets to us.

**What** we can provide you:

A variety of work assignments. We have clients who are entrepreneurs, small business owners, charities and medium sized corporations. You will get to work on complex tax projects, challenging Notice to Readers, Audit planning and Review, personal and corporate Tax Returns, Bookkeeping, Financial Statement prep and much more. You will get full accounting and tax training in all aspects of business from the start!

**When** can you start?

ASAP, however we are flexible!

**Where** can your career go?

Most of our managers, senior managers and partners started as Articling Students. We promote from within and promotions are based on merit. Your career is up to you.

**Why** work here?

Our mid-sized firm culture is surprising and like no other. Our firm fosters true work-life balance with healthy doses of fun, time off and flexible work hours. What you care most about is work, you can expect a steady flow of interesting and invigorating work all year long. You are more than a number at Buchanan Barry LLP. You will be part of a team of people that love their jobs and we can't wait to meet you!

We are looking for a Staff Accountant to join our team! The core skills and responsibilities of this position are:

- Preparation of financial statements and tax returns in accordance with Firm standards for clients in a variety of businesses and non-profit enterprises;
- Conducting audits on small to medium sized organizations in a variety of industries;
- Auditing financial statements of business clients as a team member or audit senior;
- Effective communication with our clients, government agencies and with our partners and staff;
- Keeping partners and other team members informed, on an ongoing basis, of progress and significant issues

**Requirements:**

- 2020 CFE Writer
- Experience in public accounting
- Strong analytical and problem-solving skills;



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- Solid verbal and written communication skills;
- Ability to prioritize and manage multiple tasks;
- Strong work ethic, excellent communication and organizational skills; and
- Proficiency with Microsoft Office programs including Microsoft Word and Excel and Simply Accounting. Experience with Caseware and Profile computer programs will be considered an asset.

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We can't wait to meet you! Please submit your resume, a cover letter and a copy of your transcripts in confidence to: [hr@buchananbarry.ca](mailto:hr@buchananbarry.ca)

*\*Please note that only those selected for an interview will be contacted.*